



**NOTICE TO PROCEED**

02 December 2022

**ALJERON MEDICAL ENTERPRISES, INC.**  
#77 Kanlaon, Brgy. Highway Hills,  
Mandaluyong City

Gentlemen/Mesdames:

We wish to inform you that the contract for the Direct Contracting for the **Repair & Replacement of Parts of the TEKNO Cautery Machine** under Purchase Request No. **100-22-08-987**, covered by Purchase Order No. 22-10-2020 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO J. MANZANERO**  
City Administrator

Conforme:   
**HONEY FAYE P. LAXAMANA**  
Authorized Representative  
**ALJERON MEDICAL ENTERPRISES,**  
**INC.**

Date: 12-02-22